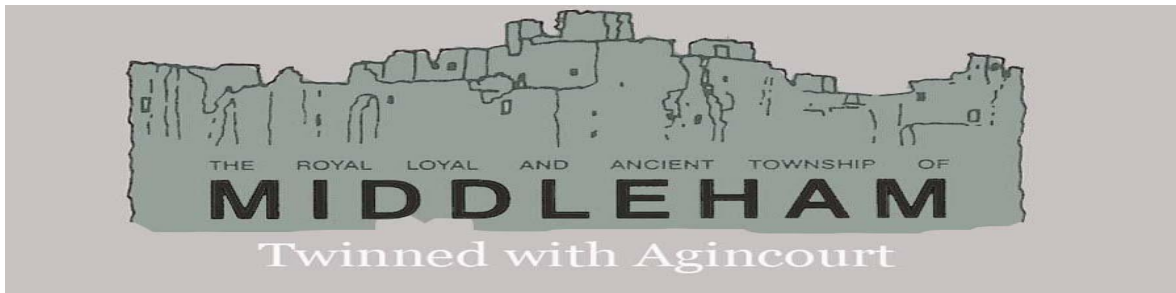


**Minutes of the meeting of Middleham Town Council held in the garden room
Middleham Key Centre on Wednesday 31st January 2024 at 6.30pm**

Present: Cllr L Skelton Cllr H Byford Cllr I Pead-Jowett
Cllr D Palethorpe Cllr R Lappin-Smith
Ms R Hurst-Clerk PCSO Watson 12 members of the Public

- 24.01. Public Representations/Open Forum** – 15-minute session for the public to raise issues with the Council – None.
- 24.02 Apologies** - Apologies for absence received from Cllr Watson and Cllr Mashford and reasons given for absence **approved**.
- 24.03 Declarations of Interest** and any dispensation requests regarding items on the agenda, other than any previously disclosed – None.
- 24.04 Minutes of the meeting held on Wednesday 13th December 2023** – approved as a correct record.
- 24.05 Minutes of the Extraordinary meeting held on Wednesday 10th January 2024** – approved as a correct record.
- 24.06 Confidential/Urgent items and order of the proceedings** – The Council **resolved** that Item 24.16 be determined as confidential.
- 24.07 Community Speed Watch** – The Council discussed the issue of speeding in Middleham and identified the following locations to be monitored by the Community Speed Watch Scheme:
- The top of the Market Place down to Kirkgate
 - Leyburn road from Antiques Shop/Middleham Garage going towards Leyburn.
- Action** – Clerk to report the sites of concern to the Police.
- 24.08 Reports**
- a) **Councillors to report any meetings attended and actions undertaken.**
Cllrs Watson, Byford, Palethorpe and Mashford attended a site meeting with Highways and G Hoerty Associates where concerns over the new development were discussed.
- b) **Matters of local interest and concern as reported to Councillors or on Residents Facebook page.** Cllr Skelton reported some solar equipment that had been stolen from the Low Moor. The incident has been reported to the Police. Cllr Palethorpe was approached by a resident in relation to concerns over parking at the top of the green on Park Lane and whether it



was possible to add additional parking spaces, Councillors noted that this had been discussed previously but this wasn't an option due to costs.

- c) **Police and Fire Matters** - PCSO Watson updated the Council on vehicle related issues in the area, there are still ongoing issues with quad bikes. Concern was also expressed about the worn road markings at the junction on Coverham Lane with the A6108.

Action – Clerk to report the worn road markings to Highways.

- d) **Events in Middleham** – Middleham Open Day Friday 29th March 2024.
- e) **Clerks Report** - The Clerk attended a Highways Parish Workshop where discussions were held around how to report highways issues in a Councils parish and how Highways prioritise issues raised about the highway.

24.09 Land Management

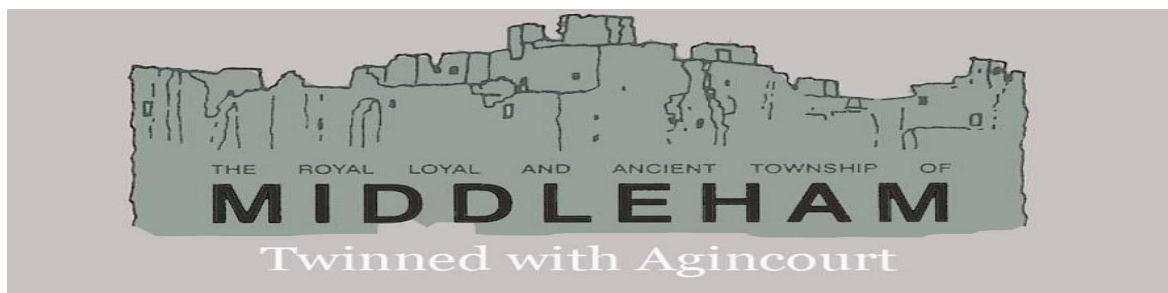
- a) **Litter Picking/ Weed Killing** – The Council discussed the options for cleaning up around Middleham, specifically litter picking and the problem with weeds and **resolved** to hold a Community Litter Picking event on Sunday 24th March 2024 at 10am to start from the Key Centre Middleham.
- b) **Middleham Open Day** – Councillors discussed the request received from Racing Welfare to hold the annual Middleham Open Day and place public conveniences on Council land on Good Friday, Friday 29th March 2024 and **resolved** to approve the request.
- c) **Ash Tree on St Alkeldas** – Councillors discussed the request, for works to be completed to branches of an Ash tree on Council land that overhangs a property, along with the arborists report following a visit in March 2023 and **resolved** to closely monitor the situation and take any appropriate action following the next survey due in March 2024.

- 24.10 **D&S/Richmondshire Today reports** – The Council discussed the submission of reports to be published in the D&S and Richmondshire Today and **resolved** to continue to have the reports published in the D&S and Richmondshire today.

24.11 Planning Information

- a) **Ref:** ZD23/00154/**Full Proposal:** Full Planning Permission to Replace 2 No Single Glazed Timber Windows with 2 New Timber “6 Over 6” Double Glazed Sliding Sash Windows to Front Elevation. Rear Elevation Timber Windows to be Replaced with UPVC Double Glazed Windows. Rear Door to be Replace with Foil Covered UPVC Barn Door **Location:** Cosy Nook Cottage, East Witton Road, Middleham, North Yorkshire, DL8 4PD

GRANTED



- b) **Ref:** ZD23/00479/Full **Proposal:** Full Planning Permission for Reinstatement of Iron Railings **Location:** The Old School, West End, Middleham, North Yorkshire, DL8 4QG **GRANTED**
- c) **Ref:** ZD23/00480/LBC **Proposal:** Listed Building Consent for Reinstatement of Iron Railings **Location:** The Old School, West End, Middleham, North Yorkshire, DL8 4QG **GRANTED**

24.12 Planning Applications and Decisions (Appendix 8)

- a) **Ref:** ZD24/00011/FULL **Proposal:** Internal Alterations including Repurposed Garage into New Kitchen and Dining Space, Larger Opening Between New Kitchen and Existing Dwelling. New External Chimney Stack **Location:** Castle Cottage, West End, Middleham, North Yorkshire. **No Objections**
- b) **Ref:** ZD23/00665/OUT **Proposal:** Outline Planning Permission with all Matters Reserved for Proposed Residential Development (up to 55 Dwellings) **Location:** Land at St Alkeldas Road, Middleham, North Yorkshire.

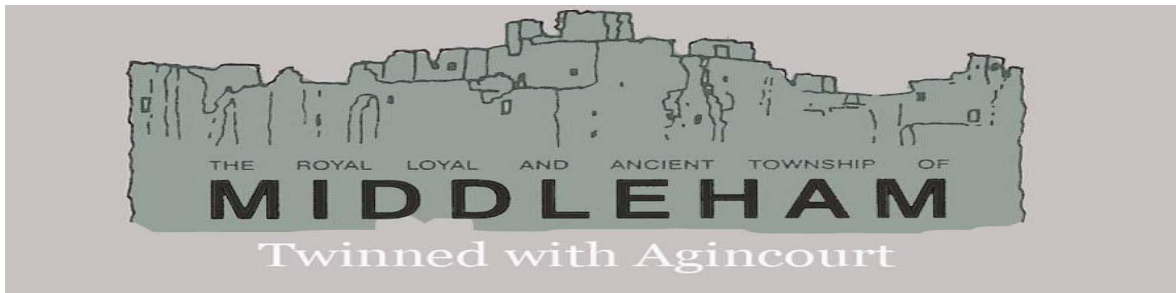
The Council makes the following observations and request that each of these matters should be made the subject of conditions if approval is granted to this application.

Access/Exit route for Houses on the Busks

Concerns were raised about the safe access and exit route for the 8 semi-detached houses on the Busks, Leyburn Road. The Council feel that more consideration is needed in relation to the provision of a safe access and exit route for these properties where it feeds into the development entrance and thence onto or in from Leyburn Road, including suitable road markings and measures to manage the potential conflict between vehicles turning out of the Busks access and those turning into the development access road. A detailed design including profiles should be produced to be consulted and agreed with Middleham Council, resident's and the Highway Authority. The land take from the Common Land to be minimised to the least required by the Highway Authority.

Councillors would like the area in front of these houses to retain its full width (for both access and parking purposes) for the affected properties and that the area be tarmacked (at the Developers expense) provided this is acceptable to the Open Spaces Society.

The Council reiterates its proposal that, in addition to monetary exchange for the area of Common Land required for the entrance, an area of land at least 6 metres wide across the entire southern boundary of the site, including the Public Right of Way footpath, should be gifted to



the community in recompense for the Common Land lost. This area extending through the south east pedestrian access would be contiguous with existing land held beside St Alkeldas.

If the banked area between the houses on the Busks and Leyburn Road is reduced it is important that retaining measures are put in place to ensure the area is secure from subsidence and safe for all users .

Road Layout

As the Council understands it a third lane was to be implemented arising from the siting of the 60/30 speed limit sign, if the sign was to be moved closer to Leyburn Council would like clarification that a third lane would not be required either way as the junction would be no different to that of St Alkeldas or many others in Middleham?

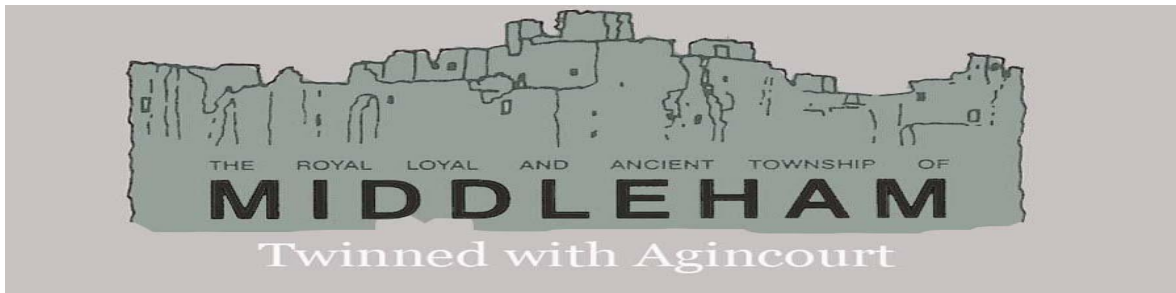
The Council would be strongly opposed to the introduction of a right turning lane from eastbound traffic on Leyburn Road as suggested by the Local Highways Authority and the additional take of the common land that this would incur. The Council would prefer to see the 30MPH speed limit moved further Northwest beyond the apex of the bend towards Leyburn. The reduction in speed of approaching traffic should obviate the need for a turning lane.

Council notes that no such lane has been considered necessary for the right turn into St Alkeldas, within 300 metres of this site. St Alkeldas is a through route that carries significantly more traffic into The Springs, Park Lane, St Alkeldas and Kingsley Drive and Middleham School and Middleham Key Centre than will be generated by the up to 55 dwellings in the new development. The collision and casualty data indicates that the St Alkeldas junction is working safely.

For safety reasons there should be adequate street lighting introduced at the junction entering the new development. This lighting to be designed to minimise potential glare into the existing houses on the Busks and to be downward lighting that does not cause light pollution into the sky and the adjacent mature trees and bird nesting areas.

24.13 Finance

- a) Bank Reconciliation Statement dated 31st December 2023 **approved**.
- b) Budget situation detailed in the current net position **noted**.
- c) Payments list **approved** and receipts list **noted**.



d) Invoices awaiting payment **approved**.

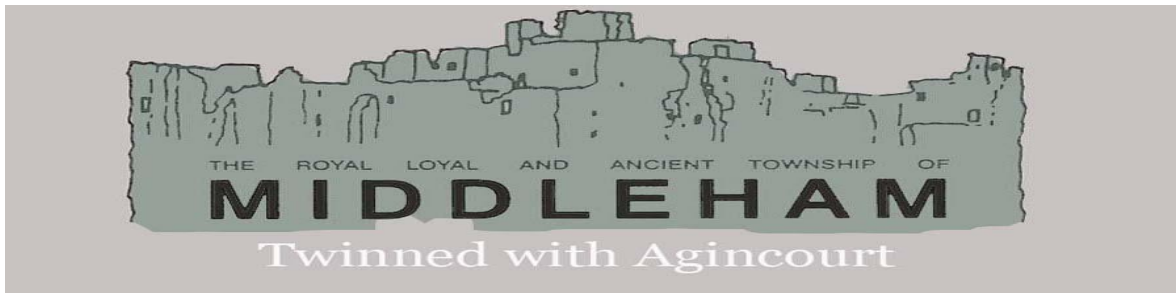
24.14 Suggested agenda Items – None.

24.15 Exclusion of press and public – The Council passed the following resolution:
“That in accordance with the Public Bodies (Admissions to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matter on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Local Government Act 1972”.

The meeting will reconvene in a closed session after item 24.15 with the press and public excluded due to the nature of the business being prejudicial under the Public Bodies (Admissions to meetings) Act 1960.

24.16 Future of the Key Centre (Key Centre Contingency) – Confidential minutes recorded separately.

24.17 Date and Time of next meeting – Wednesday 28th February 2024, Middleham Key Centre, 6.30pm



Appendix

Appendix 4

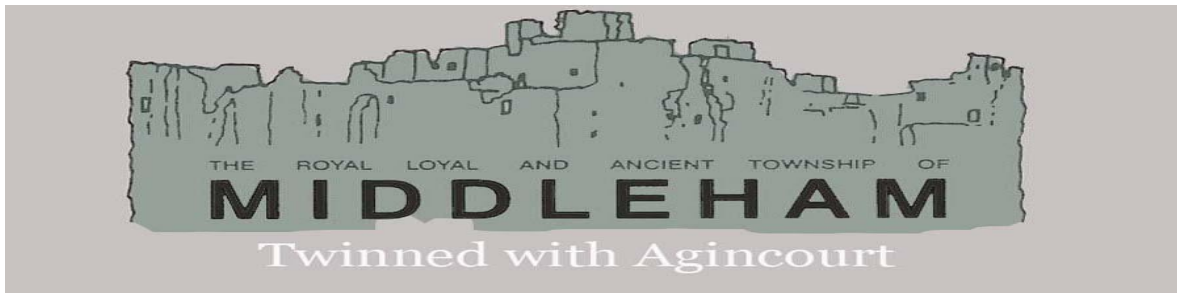
Monthly Police Report – 4th Nov 2023 – 5th Jan 2024

Firstly let me wish you all Happy and prosperous New Year. We do not report crimes whereby victims could be identified, for example Domestic Violence or harassment although they are included in the totals below.

- 13 – Theft
- 39 – Suspicious Circumstances
- 30 – Road Traffic Collisions (minor)
- 2 – RTC (serious)
- 15 – Road Related offences (manner of driving / vehicles without tax or insurance and possible OPL)
- 18 – Violence
- 16 – Concern for Safety
- 8 – Antisocial behaviour nuisance
- 3 – ASB personal
- 34 - Abandoned Calls (misdialed / pocket dials)
- 1 – Industrial accident
- 7 – Criminal damage
- 3 – Missing Persons
- 21 – Highway Disruptions (Floods/Ice/Trees/Animals)
- 6 – Burglary (Quad bikes taken)
- 2 – Poaching (the latest of which had equipment and vehicle seized)
- 2 – Fraud (online/phone)
- 1 – Drugs
- 2 – Stolen motor vehicles (1x motorcycle, 1 x Quad not as a result of Burglary)

In total 183 calls were received reporting either the above or making General enquiries. The numbers may seem high, however they are this time over a two monthly period. If you wish to receive Information and updates of events/incidents, sign up to North Yorkshire Community messenger either by visiting the NYP website or contact me,

Donald.watson@northyorkshire.police.uk, providing your First name, Last name, House Number/Name, Postcode, Mobile number and email address and I will sign you up.



Stop Scams UK. If you think as a result of a phone call that someone is trying to trick you into handing over money or personal details – Stop, hang up and ring 159 to speak directly to your Bank. It works in the same way as 101 for the Police or 111for the NHS.

The Team will continue attending Parish/Council meetings and local Community Groups duties permitting.