

**MEETING OF THE FULL COUNCIL SUMMONS**

**Wednesday 25<sup>th</sup> October 2023**

**To Members of the Town Council,**

Councillors Honor Byford (Chair), Lorna Skelton, Douglas Palethorpe, Sam Mashford, Shaun Watson, Tristan Burton Pye.

You are summoned to attend the meeting of Middleham Town Council that will be held in the Garden Room at Middleham Key Centre on Wednesday 25 October 2023 at 6.30 pm.

Your presence is summoned for transacting in the business outlined in the Agenda below.

The meeting is open to the press and public unless the Council do otherwise RESOLVE to enter a closed session where members of the Public and Press are excluded. Please note members of the Public are invited to address the Council at this meeting at 6.30pm.

Signed: Cllr Honor Byford

Date: 19.10.23

## AGENDA

- 23. 01 Public Representations/Open Forum** - 15-minute session for the public to raise issues with Council
- 23. 02 To receive apologies for absence given in advance of the meeting and consider approval of reasons given for absence**
- 23. 03 Declarations of interest and any dispensation requests regarding items on the agenda, other than any previously disclosed** - Councillors to update declarations for filing with the Clerk
- 23. 04 Minutes of the meeting held on Wednesday 06<sup>th</sup> September 2023** – to approve the minutes of the meeting as a correct record (Appendix 1)
- 23. 05 Confidential and Urgent Items and Order of Proceedings.** To determine whether any part of the proceedings should be treated as confidential and excluded from minutes to be made available for public inspection; to notify any items of urgent business; to agree to take certain matters in priority. A 5-minute break shall be held at 8pm
- 23. 06 Town Council** – Information/Decision required
- 23. 07 Christmas**
- a) **Lighting** – to discuss/ratify the decision taken over email following the quote received for the Christmas Light repairs. (Appendix 2)
  - b) **Childrens Christmas Party** – To discuss and take decision on funding for the Childrens Christmas Party
- 23. 08 Reports**
- a) Councillors to report any meetings attended and actions undertaken (**standing item**)
  - b) Matters of local interest and concern as reported to Councillors or on Residents' Facebook page (**standing item**)
  - c) **Police & Fire Matters** – Monthly report for information (Appendix 3)
  - d) **Unitary Authority**  
Housing Strategy Consultation – To discuss and formulate a response to the North Yorkshire Council Housing Strategy Consultation (Appendix 4)
  - e) **Clerks Report**
  - f) Events in Middleham
- 23. 09 Land Management Issues (Standing Item)**
- a) **Pub Tables** – to note the complaint received regarding the litter from misuse of bins and discuss remedial action (Appendix 5)
- 23. 10 Review of Health & Safety and Environmental Matters (standing item).**
- a) **Play Areas** To note the recent inspection report and items highlighted for attention (Appendix 6).
  - a) **Road and Paths**

**b) Environmental Matters**

**23.11 Community Matters**

**23.12 Remembrance Day** – to discuss and approve a donation towards the wreath for Remembrance Sunday

**23.13 Project Updates (standing item)**

**a. Burial Ground**

**b. MSCWA.** Verbal report from the Committee; proceedings at AGM

**c. Funding**

**d. North Yorkshire UK Shared Prosperity Fund**

**23.14 Planning Information**

**a.** ZD23/00179/Full GRANTED – Full Planning Permission for Conversion of Existing Stone Garage to Annexed Bedroom and En-suite

**23.15 Planning Applications and Decisions**

**23.16 Finance (TC/IH) - Information/Decision required**

**a)** To discuss and approve the Clerks timesheet dated 24.07.23 - 27.10.23 (Appendix 7)

**b)** To discuss **approval** of invoices awaiting payment

**23.17 Suggested Agenda Items**

**23.18 EXCLUSION OF THE PRESS AND PUBLIC – to consider passing the following resolution:**

**“That in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matter on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.”**

**The meeting will re-convene in a closed session after item 23.18 with the press and public excluded due to the nature of the business being prejudicial under the Public Bodies (Admissions to Meetings) Act 1960**

**23.19 Future of the Key Centre**

**23.20 Date of Next Meeting**

Signed:

Date:

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## APPENDIX

### Appendix 3

#### Monthly Police Report – September 8<sup>th</sup> – October 7<sup>th</sup>

We do not report crimes whereby victims could be identified, for example Domestic Violence or Harassment although they are included in the totals below.

Crimes of note; Overnight 19<sup>th</sup> Sep Theft of GPS system and Tablet screen from a tractor in the Garriston area. 10<sup>th</sup> Sep report received of Theft of Quad bike and 3 x Air Source Heaters from Middleham area.

2 – Road Traffic Collision (Serious)

13 – RTC (Minor)

2 – Fraud (On Line)

12 – Concern for Safety

2 – Wildlife (Raptors) possibly persecution

20 – Violence

16 – Suspicious Circumstances (sus vehicles or persons)

9 – Road related offences (manner of driving/vehicles without tax or insurance)

2 – Theft

2 - Criminal Damage

2 – Lost/Found property

1 – Burglary

3 – Anti Social Behaviour (nuisance)

1 – ASB (personal)

1 – Missing Person

In total 142 calls were received reporting either the above or making General enquiries. The Team continue attending Parish/Town council meeting sand local Community groups, duties permitting.

You can sign up to North Yorkshire Community messaging by visiting the NYP site, or if you wish contact me, [Donald.watson@northyorkshire.police.uk](mailto:Donald.watson@northyorkshire.police.uk), providing your First Name, Last Name, House Number/Name. Postcode, Mobile number and email address and I will sign you up.

Stop Scams UK. Call 159 if you think someone is trying to trick you into handing over money or personal details – stop, hang up and 159 to speak directly to your Bank. It works in the same way as 101 for the Police or 111for the NHS.

If you ARE REPORTING AN INCIDENT PLEASE REPORT VIA THE Force Control Room on 101 or 999 for Emergency.

PCSO 5232 Don Watson, PC 355 Heather Campbell, PCSO Sharon Diamond, PCSO Tracie Taylor – Page