## To all Middleham Town Councillors

I hereby summons and give you notice to attend an ORDINARY MEETING OF MIDDLEHAM TOWN COUNCIL to be held in the Garden Room at Middleham Key Centre on Wednesday 29 March 2023 at 6.30 pm

Signed David Keep Clerk / Proper Officer

Clerk

## **NOTE TO MIDDLEHAM RESIDENTS:**

As with all Council meetings, public participation is permitted at the start of a meeting and limited to 15 minutes. Questions or statements are restricted to items on the agenda. Members of the public wishing to raise matters not on the agenda should do so in writing or make an appointment with the Clerk or Chairman. The public cannot take part in the proceedings once the meeting has been convened.

## **AGENDA**

1. Open Forum, 15-minute session for the public to raise issues with Council. To receive apologies for absence given in advance of the meeting and 2. consider approval of reasons given for absence. Apologies have been received from Cllr Watson who has a business commitment out of area. Declarations of interest and any dispensation requests regarding items 3. on the agenda, other than any previously disclosed. Councillors to update declarations for filing with the Clerk. Minutes. To confirm the minutes of the meetings held on 8 February 2023, 4. Chair including the confidential extract. 4.1 Confidential and Urgent Items and Order of Proceedings. To determine whether any part of the proceedings should be treated as confidential and excluded from minutes to be made available for public inspection; to notify any items of urgent business; to agree to take certain matters in priority. A 5minute break shall be held at 8pm. 5. Town Council (TC) - Information/Decision required 5.1 To receive applications and co-opt a Town Councillor. To note Councillor Chair 'iob description'. 5.2 Councillors and Clerk to report any meetings attended and actions ΑII undertaken (standing item) Matters of local interest and concern as reported to Councillors or on 5.3 Clirs Residents' Facebook page (standing item). Potential Impact upon emergency plans of broadband outages 5.3.1 Clerk 5.4 **Council Matters:** Councillor Training. To consider courses offered by YLCA. 5.4.1 ΑII 5.4.2 Policies. To receive report on priority policies for adoption. LS/SM Annual year planner. For noting. 5.4.3 ΑII Annual Town Meeting 17 May 2023. To invite a speaker. 5.4.4 Chair Middleham Herald. To agree publication dates. 5.4.5 ΑII Land Management Issues (standing item). 5.5 Storm drains on Council Lands. To receive an update, in particular drains 5.5.1 Clerk around the large plantation. 5.5.2 Trees 5.5.2.1 Care of Trees along the Busks. To receive annual arboriculturist tree safety Clerk ΑII 5.5.2.2 Trees behind 9 St Alkelda's Road – update on request for tree management.

5.5.2.3 Condition of trees in churchyard. Response from RDC.

**Police & Fire Matters (standing item)** 

Monthly Report. For information.

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attention.

5.5.2.4 Lower Wensleydale Biodiversity Action Group: update on activity.

Update on Unitary Authority (standing item). To note developments.

Play Areas To note recent inspection reports and items highlighted for

Review of Health & Safety and Environmental Matters (standing item).

6.2.1 Street Lighting. Update on new light installation and repairs to faulty lights. 6.2.2 Car parking on the Cobbles. To consider current issues. 6.3.1 Environmental Matters. 6.3.1 Dog Waste bins and dispensers. To consider relocation and purchase of an additional dispenser @ £199-£249 plus VAT 6.3.2 Lower Wensleydale Biodiversity Action Group: update on activity 6.3.3 Councies and Climate Change. To consider local actions. 6.4 Community Matters 6.4.1 Wam & well project. Report on access to warm space in the Key Centre. 6.4.2 Community First Responders. To note role and local participation. 7. Project Updates (standing item): 7.1.1 To receive a verbal update. To discuss muddy area in front of entrance from open space. 7. MSCMA. Verbal report from the Committee; proceedings at AGM. 7. EV charging points. To consider installation. 7. Hunding. 7. Hunding. 7. Hunding. 7. Hunding. 7. MKC -Future Plans. Discussion in Confidential Session 8. Events in Middleham (standing item). 9. Events in Events item (standing item). 9. Events item (standing item). 9. Events item (standing item). 9. Events item (standing item).	6.2	Road and Paths	Clerk
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The next monthly meeting is scheduled for 10 May 2023 which is the also the Annual Meeting / Monthly Council Meeting where additional agenda items shall be considered.

The Annual Town Meeting shall be held on 17 May 2023.