

**To all Middleham Town Councillors**  
**I hereby summons and give you notice to attend a meeting of**  
**MIDDLEHAM TOWN COUNCIL to be held by Online Conference on Wednesday 27**  
**January 2021 at 7.00 pm**

Signed  
David Keep Clerk

**NOTE TO MIDDLEHAM RESIDENTS:**

1. Due to Coronavirus and in accordance with Regulation 5 (6) of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (the '**Regulations**') this meeting shall be held by electronic means.
2. If you wish to participate, the connection details are as follows:  
<https://zoom.us/j/93591715602?pwd=ditnQVd0Wk5uQUcxTC9HUXVqQmV1dz09>  
Meeting ID: 935 9171 5602  
Passcode: 451192  
Dial (using the Meeting ID and Password above) to any of the following numbers 0203 901 7895 0208 080 6591 0208 080 6592 0330 088 5830 0131 460 1196 0203 481 5237

As with all Council meetings, Public participation is permitted at the start of a meeting and limited to 15 minutes. Questions or statements are restricted to items on the agenda. Members of the public wishing to raise matters not on the agenda should do so in writing or make an appointment with the Clerk or Chairman. The public cannot take part in the proceedings once the meeting has been convened.

**AGENDA**

1. **Open Forum.** A 15-minute session to allow members of the public to raise issues with the Council.
2. **Apologies for absence.**
  - 2.1 To receive apologies for absence given in advance of the meeting. No apologies have been received.
  - 2.2 To consider the approval of reasons given for absence
3. **Declarations of interest and any dispensation requests regarding items on the agenda.**
4. **Minutes**
  - 4.1 To confirm the minutes of the meetings held on 9 December 2020.
  - 4.2 Review schedule of agreed actions. All
5. **Confidential and Urgent Items.** To determine whether any part of the proceedings should be treated as confidential and excluded from minutes to be made available for public inspection; to notify any items of urgent business.
6. **Town Council (TC) – Information/Decision required**
  - 6.1 **Councillors and Clerk to report any meetings attended and actions undertaken (standing item)** All
  - 6.2 **Matters of local interest and concern as reported to Councillors or on Residents' Facebook page.** All
  - 6.3 **Coronavirus.**
    - 6.3.1 Coordination of volunteers and support to the vulnerable. To discuss current issues HB / NH  
TC
    - 6.3.2 Weekly reports from Leyburn CSO hub on activity
    - 6.3.3 Assess need for a local food bank. SF / LS
  - 6.4 **Land Management Issues (standing item).**
    - 6.4.1 Dog Fouling. Progress with additional bin in Park Lane TC
    - 6.4.2 Waste bins: Bins on skate park, to receive an update. SF
    - 6.4.3 Replacement information board, Swine Cross. For decision. TC
    - 6.4.4 Storm drains on Council Lands – maintenance issues HB / SW
  - 6.5 **Police Report** (standing item). January, for noting.
  - 6.6 **Middleham Herald.** To note printing costs and dates for future issues. HB / TC
  - 6.7 **MANY Project.** To note communications with residents re roll out of 5G Network in Coverdale.
  - 6.8 **Tackling Frauds and Scams.** To note report from NYCC's Head of Investigations & Safeguarding, Trading Standards.

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|-----|---|--------------|
| 7.  | <b>Review of Health &amp; Safety and Environmental Matters (standing item).</b>   |              |
|     | 7.1 <b>Play Areas Inspection reports.</b> For noting.   | TC           |
|     | 7.2 <b>Emergency plan:</b>  |              |
| 8.  | <b>Project Updates (standing item):</b>   |              |
|     | 8.1 <b>Burial Ground.</b> To discuss tender process.  | TC           |
|     | 8.2 <b>MSCWA.</b> To receive a verbal report from Committee.  | SW/NH/HB     |
|     | 8.3 <b>MKC.</b> To receive a report from Trustees, focussing on building maintenance during lockdown.   | SF / HB / SW |
|     | 8.4 <b>St Alkelda's Development</b> - approval of s106 agreement  | HB           |
| 9.  | <b>Events in Middleham (standing item)..</b>  | TC           |
| 10. | <b>Planning (TC) - Information/Decision required</b>  |              |
|     | 10.1 <b>To report on planning decision notices received since the last meeting:</b> None received   |              |
|     | 10.2 <b>To comment on applications received since the last meeting.</b>   |              |
|     | 10.2.1 FPP Middleham Church of England Primary School, Park Lane, Middleham, North Yorkshire, DL8 4QX replacement of 2 no roof areas comprising of existing concrete tiled (harddraw) roof covering with new garland metal effect tile roofing system, 20/00907 No objection – response was submitted between meetings.   |              |
|     | 10.2.2 Full Planning Permission and Listed Building Consent for Change of Use of Ground Floor from Residential (C3) to Commercial E(a) at Barbican House, 34 Market Place, Middleham, Leyburn, North Yorkshire, DL8 4NP. 20/00958/FULL  |              |
|     | 10.3 <b>To note any potential planning enforcement issues.</b>  |              |
|     | 10.4 <b>Other Planning Matters:</b>   | TC           |
| 11. | <b>Finance (TC/IH) - Information/Decision required</b>  |              |
|     | 11.1 <b>Payments</b> - for approval, cheques to sign and ratification of any payments made since last meeting with a full report on all receipts and payments (including a bank reconciliation as at the end of November and December 2020):  | All          |
|     | 11.2 <b>To approve Items of Expenditure as submitted to the meeting,</b>  |              |
|     | 11.2.1 £100 Additional costs of supplying 40 hampers within the community (expenditure under s137 Local Government Act). To note thanks received from Luncheon Club.  | SF           |
|     | 11.2.2 Transfer of capital reserve to IH. For approval  | TC           |
|     | 11.3 <b>Central &amp; Local Government Communications.</b> To list documents that have been emailed or circulated to Cllrs since the last meeting: To particular to note Yorkshire Local Council's Association Richmondshire Branch Meeting to be held on Thursday, 4 February which will receive a short presentation from Valerie Adams, Climate Change officer, RDC. |              |
| 12. | <b>Correspondence, shared information and suggested agenda items.</b>   |              |
|     | 12.1 Annual planner for agenda items; to note forthcoming business.   |              |
|     | 12.2 Items for next agenda:   |              |
|     | 12.2.1 Play area improvements.  |              |
|     | 12.2.2 Review of interest rates on deposit accounts.  | TC           |
|     | 12.2.3 Amendments to Clerk's contract of employment (private session)   | HB           |

**The next monthly meeting will be held on Wednesday 24 February 2021.**