

To all Middleham Town Councillors
I hereby summons and give you notice to attend a meeting of
MIDDLEHAM TOWN COUNCIL to be held by Online Conference on Wednesday 9
December 2020 at 7.00 pm

Signed
David Keep Clerk

NOTE TO MIDDLEHAM RESIDENTS:

1. Due to Coronavirus and in accordance with Regulation 5 (6) of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (the 'Regulations') this meeting shall be held by electronic means.
2. If you wish to participate, the connection details are as follows:
<https://zoom.us/j/91351461135?pwd=MEpvSEdGaTlveUpYNXUvQjFiRStTZz09>
Meeting ID: 913 5146 1135
Passcode: 121867 Dial (using the Meeting ID and Password above) to any of the following numbers 0203 901 7895 0208 080 6591 0208 080 6592 0330 088 5830 0131 460 1196 0203 481 5237 0203 481
3. As with all Council meetings, Public participation is permitted at the start of a meeting and limited to 15 minutes. Questions or statements are restricted to items on the agenda. Members of the public wishing to raise matters not on the agenda should do so in writing or make an appointment with the Clerk or Chairman. The public cannot take part in the proceedings once the meeting has been convened

AGENDA

1. **Open Forum.** A 15-minute session to allow members of the public to raise issues with the Council.
2. **Apologies for absence.**
 - 2.1 To receive apologies for absence given in advance of the meeting. No apologies have been received.
 - 2.2 To consider the approval of reasons given for absence
3. **Declarations of interest and any dispensation requests regarding items on the agenda.**
4. **Minutes**
 - 4.1 To confirm the minutes of the meetings held on 30 October 2020
 - 4.2 Review schedule of agreed actions.
5. **Confidential and Urgent Items.** To determine whether any part of the proceedings should be treated as confidential and excluded from the minutes to be made available for public inspection; to notify any items of urgent other business.
6. **Town Council (TC) – Information/Decision required**
 - 6.1 **Councillors and Clerk to report any meetings attended and actions undertaken (standing item)** All
 - 6.1.1 Attendance at Community Meeting in Coverdale to discuss 5G HB
 - 6.2 **Matters of local interest and concern as reported to Councillors or on Residents' Facebook page.** All
 - 6.3 **Coronavirus.**
 - 6.3.1 Coordination of volunteers and support to the vulnerable. verbal update. HB/NH
 - 6.3.2 Council meeting Format. Report from Clerk on future meeting format. TC
 - 6.4 **Land Management Issues (standing item).**
 - 6.4.1 Dog Fouling. To note installation of dog waste dispensers and progress with additional bin in Park Lane TC
 - 6.4.2 Plantations: Discuss outcomes of residents' questionnaire. NH
 - 6.4.3 Waste bins: Bins on skate park, to receive an update. SF
 - 6.4.4 Tender for Sports Field Paddock. For approval. TC
 - 6.4.5 Replacement information board, Swine Cross. For decision. TC
 - 6.4.6 Land maintenance matters. For discussion TC
 - 6.5 **Consultations**
 - 6.5.1 Devolution and unitary council for York and North Yorkshire. Update. HB
 - 6.5.2 Central Government Consultation on Planning. Note NALC response.
 - 6.6 **Police Report** (standing item). November, for noting.
 - 6.7 **Middleham Herald.** To note printing costs and dates for future issues.

6.8	Middleham Online website. Update on possible transfer to Council	LS
6.9	Affordable Housing – update on Chapel conversion.	SF
6.10	Dementia-Friendly Communities. To receive NALC report and consider liaison with community groups in Middleham.	TC
6.11	Middleham Heritage Project 2010. To note that the artwork has been located and can be used on guides, information boards etc.	TC
7.	Review of Health & Safety and Environmental Matters (standing item).	
7.1	Play Areas	TC
7.1.1	<u>Inspection reports.</u> For noting. To note reinstatement of swings.	TC
7.2	Emergency plan:	TC
7.3	Traffic and Parking Issues.	
7.3.1	Proposal to create parking spaces on open space. For discussion.	TC
8.	Project Updates (standing item):	
8.1	Burial Ground.	
8.1.1	Tender for burial ground works.	TC
8.2	MSCWA. To receive a verbal report from Committee.	SW/NH/HB
8.3	MKC. To receive a report from Trustees.	
8.4	Safer Roads Project. To receive an update	HB
9.	Events in Middleham (standing item)..	SF
10.	Planning (TC) - Information/Decision required	
10.1	To report on planning decision notices received since the last meeting:	
10.1.1	FPP for Side Extension to Create an Additional Bedroom and Small Porch Area at Ulshaw View, East Witton Road, Middleham, Ref 20/00644	
10.2	To comment on applications received since the last meeting.	
10.2.1	FPP for a Double Garage and Car Port Attached to Side of Existing Property, The Hall West End Middleham DL8 4QQ ref 20/00729/FULL. No objection – response was submitted between meetings	
10.2.2	FPP for 2 Storey Side Extension and External Alteration to Form Larger Parking Area, 64 Park Lane Middleham DL8 4QU	
10.3	To note any potential planning enforcement issues. Field Cottage, Grove Terrace	TC
10.4	Other Planning Matters:.	
11.	Finance (TC/IH) - Information/Decision required	
11.1	Payments - for approval, cheques to sign and ratification of any payments made since last meeting with a full report on all receipts and payments (including a bank reconciliation as at the end of October 2020):	
11.2	To approve Items of Expenditure as submitted to the meeting,	
11.2.1	£100 to luncheon club £120 for Christmas tree and £700 for Christmas lights (expenditure under s137 Local Government Act)	SF
11.2.2	Transfer of capital reserve to IH. For approval	TC
11.3	Budget.	
11.3.1	To note feedback from RDC precept briefing	TC
11.3.2	To approve budget and precept for 2021-22.	TC
12.	Central & Local Government Communications. To list documents that have been emailed or circulated to Cllrs since the last meeting	
13.	Correspondence, shared information and suggested agenda items.	
13.1	Annual planner for agenda items; to note forthcoming business.	
13.2	Items for next agenda:	
13.2.1	Play area improvements.	
13.2.2	Amendments to Clerk's contract of employment (private session)	
13.2.3	Review of interest rates on deposit accounts	

The next monthly meeting will be held on Wednesday 27 January 2021. A schedule of meeting dates through to the end of 2022 is attached.