

To all Middleham Town Councillors
I hereby summons and give you notice to attend a meeting of
MIDDLEHAM TOWN COUNCIL to be held by Online Conference on Wednesday 30
September 2020 at 7.00 pm

Signed
David Keep Clerk

NOTE TO MIDDLEHAM RESIDENTS:

1. Due to Coronavirus and in accordance with Regulation 5 (6) of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (the '**Regulations**') this meeting shall be held by electronic means.
2. If you wish to participate, the connection details are as follows:
<https://zoom.us/j/95901906767?pwd=YUIOdIZFV2tEalNRT2ZkekJqbUtkQT09>
Meeting ID: 959 0190 6767
Passcode: 902478
Dial (using the Meeting ID and Password above) to any of the following numbers 0203 901 7895 0208 080 6591 0208 080 6592 0330 088 5830 0131 460 1196 0203 481 5237 0203 481
3. As with all Council meetings, Public participation is permitted at the start of a meeting and limited to 15 minutes. Questions or statements are restricted to items on the agenda. Members of the public wishing to raise matters not on the agenda should do so in writing or make an appointment with the Clerk or Chairman. The public cannot take part in the proceedings once the meeting has been convened

AGENDA

1. **Open Forum.** A 15-minute session to allow members of the public to raise issues with the Council.
2. **To accept apologies of absence.** No apologies have been received.
3. **Declarations of interest and any dispensation requests regarding items on the agenda.**
4. **Minutes**
 - 4.1 To confirm the minutes of the meetings held on 29 July 2020 and 26 August 2020
 - 4.2 Review schedule of agreed actions.
5. **Confidential and Urgent Items.** To determine whether any part of the proceedings should be treated as confidential and excluded from the minutes to be made available for public inspection; to notify any items of urgent other business.
6. **Town Council (TC) – Information/Decision required**
 - 6.1 **Councillors and Clerk to report any meetings attended and actions undertaken (standing item)** All
 - 6.2 **Matters of local interest and concern as reported to Councillors or on Residents' Facebook page.**
 - 6.3 **Coronavirus. Coordination of volunteers and support to the vulnerable.** Brief verbal report on activity; to consider whether there are gaps provision of support and prepare for winter. SF/HB/NH
 - 6.4 **Land Management Issues (standing item).**
 - 6.4.1 **Dog Fouling.** Update on dog waste dispensers and additional bins TC
 - 6.4.2 **Ragwort on local fields.** To note actions taken by landowner. TC
 - 6.4.3 **Plantations:** Future maintenance plan, for discussion. Consider formation of a 'Friends' support group and canvassing residents' views GF
 - 6.4.4 **Proposal to plant trees on the Town Wastes.** For discussion. SF
 - 6.5 **Consultations**
 - 6.5.1 **Forthcoming devolution and unitary council for York and North Yorkshire.** To note outcomes of town meeting and agree response.
 - 6.5.2 **Central Government Consultation on Planning.** To agree response.
 - 6.5.3 **RDC Council Tax Reduction Scheme consultation.** To agree response.
 - 6.6 **Police Report** (standing item). August and September, for noting.
 - 6.7 **Middleham Herald.** To agree publication date, topics for the next issue and liaison with The Bridge.
 - 6.8 **Middleham Online website.** To agree interim transfer to Council and approval of first year costs of £225; to discuss future operation.

- 6.9 North Yorkshire Rural Housing Enabler Network.** To note annual report.
- 7. Review of Health & Safety and Environmental Matters (standing item).**
- 7.1 Play Area inspection reports.** For noting. To consider increasing agreed repair costs. **TC**
- 7.2 Emergency plan:** **TC**
- 7.3 G5 Network installation.**
- 7.3.1 Risks to health:** To note outcome of town meeting and agree Council's position. **ALL**
- 7.3.2 Mobile Access North Yorkshire (MANY)** (part of a wider 4G/5G national trial). To note presentation at Town meeting. **All**
- 7.4 One Way traffic between the Springs and St Alkelda's Road.** To note any further incidents and consider deployable cameras.
- 7.5 Parking in Grove Terrace.** For discussion.
- 8. Project Updates (standing item):**
- 8.1 Burial Ground.** No matters to report. **TC**
- 8.1.1 MSCWA.** To receive a report from Committee on ongoing maintenance issues and financial arrangements, including fund raising **SW/NH/HB**
- 8.2 MKC.** To receive a report from Trustees on ongoing maintenance issues and financial arrangements, including fund raising
- 8.3 Option Agreement, St Alkelda's development:** To approve final draft.
- 8.4 Safer Roads Project.** To receive an update **HB**
- 8.5 Play area improvements committee:** To receive an update.
- 8.6 Tree Planting.** Revised proposal from Lower Wensleydale Biodiversity Action Group (LWBAG). For approval.
- 9. Events in Middleham (standing item).** To receive a report on Council's participation in the Great British September Clean on 19 September 2020. **SF**
- 10. Planning (TC) - Information/Decision required**
- 10.1 To report on planning decision notices received since the last meeting:** None received.
- 10.2 To comment on applications received since the last meeting.**
- 10.2.1 Full Planning Permission for Side Extension to Create an Additional Bedroom and Small Porch Area at Ulshaw View, East Witton Road, Middleham, DL8 4SG ref 20/00644**
- 10.3 To note any potential planning enforcement issues.** None
- 10.4 Other Planning Matters:** Procedure for works undertaken in conservation area under permitted development rules. **TC**
- 11. Finance (TC/IH) - Information/Decision required**
- 11.1 Payments** - for approval, cheques to sign (TC only) and ratification of any payments made since last meeting with a full report on all receipts and payments (including a bank reconciliation as at the end of July and August 2020):
- 11.2 To approve Items of Expenditure as submitted to the meeting,**
- 11.3 Budget.** To review 20-21 budget to anticipate potential reductions in income **TC**
- 11.4 To note National Joint Council for Local Government Services (NJC) new pay scales for 2020 – 2021 payable from 1 April 2020 (i.e. backdated).** The Clerk is employed under NJC terms and conditions and shall automatically receive the increment (2.7%). **TC**
- 12. Central & Local Government Communications.** To list documents that have been emailed or circulated to Cllrs since the last meeting
- 13. Correspondence, shared information and suggested agenda items.**
- 13.1 Annual planner for agenda items;** to note forthcoming business.
- 13.2 Items for next agenda:**
- 13.2.1 Tender for burial ground works**
- 13.2.2 Review of interest rates on deposit accounts**
- 13.2.3 Tender for grounds maintenance**
- 13.2.4 Amendments to Clerk's contract of employment (private session)**

The next monthly meeting will be held on Wednesday 28 October 2020.